**Auto Debit Form - NACH Registration**

<table>
<thead>
<tr>
<th>Date</th>
<th>Frequency</th>
<th>Debit Type</th>
<th>Reference 1</th>
<th>Reference 2</th>
<th>Amount</th>
<th>Phone No.</th>
<th>Email ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>D D M M Y Y Y Y</td>
<td>Monthly</td>
<td>Fixed Amount</td>
<td>Name</td>
<td>Mobile No.</td>
<td>Rupees</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D D M M Y Y Y Y</td>
<td>Quarterly</td>
<td>Maximum Amount</td>
<td>Name</td>
<td>Email ID</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D D M M Y Y Y Y</td>
<td>Half Yearly</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D D M M Y Y Y Y</td>
<td>As &amp; when presented</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Signature of Account holder**

1. Name as in Bank records
2. Name as in Bank records
3. Name as in Bank records

*This is to confirm that the declaration has been carefully read, understood, & made by me/us. I am authorizing the User entity/Corporate to debit my account based on the instructions as agreed and signed by me.*

**Instructions to fill Mandate:**

1. UMRN is auto generated (filled by Office) during mandate creation and is mandatory to be updated during amendment and cancelation of mandate.
2. Date DD/MM/YYYY format.
3. Sponsor Bank IFSC/MICR Code left padded with Zeros where necessary. (Eg, in case of IFSC code is IBKL00054 00IBKL00054)
4. Utility code is filled by the Service provider and must be left blank.
5. Select the type of bank account.
6. Customers Bank account number, left padded with zeroes (For example if the account number is 345586, all the left blank cells have to be filled with zeroes like 000000000000000345586.
7. Name of Bank and Branch
8. IFSC / MICR code of customer bank.
9. Amount payable or maximum amount per transaction that could be processed in words.
10. Amount payable or maximum amount per transaction that could be processed in figures.
11. Tick on box to select frequency of transaction
12. Service provider generated Reference number.
14. Email ID and Phone number of Customer.
15. Period for validity of mandate.
16. Name(s) of customer(s) and signature(s).
DECLARATION:
I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

Signature of the Applicant: ________________________________